



#CareAwards

Entries must be received  
by Friday 17 July

# The 22<sup>nd</sup> National Care Awards



**ct** | **CHRISTIE & CO** | **2020**  
CARINGTIMES

## ENTRY FORM

27 November 2020

London

category sponsors



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**Carer**

This award recognises the vital role of the care assistant in providing quality care. Evidence of dedication, sensitive handling of matters of importance to residents, and career progress through training will all be taken into account.

**Criteria**

- Give a full description of the nominee's role and responsibilities (up to 250 words)
- Explain what positive effect the individual has had on the residents and staff within their workplace since being in their role (up to 250 words)
- Provide examples of how the individual has provided high quality support to the residents, including any relevant information about activities, going beyond standard duties, dedication and commitment to understanding what is important to residents and families (up to 250 words)
- 30 word biography of nominee

**Supporting evidence**

- Provide 1-5 testimonials from staff, relatives or residents
- Provide details of training, qualifications or accreditations the individual has received (if applicable)

**Care Registered Nurse**

This award will be made to a registered nurse who has made long term care their area of professional specialisation. In addition to maintaining training and demonstrating outstanding clinical and managerial qualities, the winner will have demonstrated a high level of dedication to, and advocacy for, the people they support.

**Criteria**

- Give a full description of the nominee's role and responsibilities (up to 250 words)
- Explain what positive effect the individual has had on the residents and staff within their workplace since being in their role (up to 250 words)
- Provide examples of how the individual has provided outstanding dedication to, and advocacy for, the people they support (up to 250 words)
- 30 word biography of nominee

**Supporting evidence**

- Provide 1-5 testimonials from staff, relatives or residents
- Provide details of training, qualification or accreditations the individual has received

**Care Team**

This award will be made to a staff team who have developed and maintained an outstanding standard of care and team ethos within any care setting.

**Criteria**

- Give a full description of the service the team is based within (up to 500 words)
- Explain why this team is a worthy winner of the award, including the development of any innovative projects to improve the quality of life for the residents or users of the service (up to 250 words)
- Explain how the team has the skills, knowledge and enthusiasm to empower and enable residents to either regain or maintain a level of independence and meaningful lives (up to 250 words)
- 30 word profile of the team

**Supporting evidence**

- Include the most recent inspection report from the home/service where the team is based
- Provide 1-5 testimonials from management, residents and relatives
- Provide details of any recognition or accreditation from any recognised bodies (if applicable)

**Care Home Manager**

This award will be made to an exceptional care home manager (or deputy). They will be expected to demonstrate a high level of expertise in managing the services of the home to the benefit of residents, staff and their local community.

**Criteria**

- Give a full description of the individual's role and day to day management (up to 250 words)
- Provide examples of where the individual has demonstrated
  - leadership skills and the ability to support, develop and motivate staff
  - confidence working with relatives and residents
  - creating a caring, stimulating and person-centred environment that is home-like and with good connections to the local community
- Explain what positive effect the individual has had on their residents, staff and local community within the home since being in their role (up to 250 words)
- 30 word biography of nominee

**Supporting evidence**

- Include the most recent inspection report for the home the individual manages
- Provide 1-5 testimonials from staff, residents and relatives
- Provide details of training, qualification or accreditations the individual has received

**Dementia Care Manager**

This award will be made to an outstanding manager (or deputy) of a care service where more than 50 per cent of the residents live with dementia. They will be expected to demonstrate a high level of expertise in managing the service to the benefit of residents with dementia as well as staff.

**Criteria**

- Give a full description of the individual's role and responsibilities and why you consider them to be outstanding in their role (up to 500 words)
- Provide examples of where the individual has demonstrated
  - leadership skills and the ability to support, develop and motivate staff
  - confidence working with relatives and promoting positive inclusive relationships with residents
  - creating a person-centred, supportive and stimulating environment with good connections to the community
- Explain what positive effect the individual has had on the service and staff since being in their role (up to 250 words)
- 30 word biography of nominee

**Supporting evidence**

- Include the most recent inspection report for the service the individual manages
- Provide 1-5 testimonials from staff, residents and relatives
- Provide details of training, qualification or accreditations the individual has received

**FOR ALL ENTRIES**

Please submit **ALL** the requested criteria and supporting evidence

(any entries which do not submit the requirements will be disregarded)

**Care Operations / Area Manager**

The winner of this award will have demonstrated exceptional vision, leadership and be at the forefront of new management techniques. They will have inspired their colleagues to provide exceptional care throughout the homes for which they are responsible.

**Criteria**

- Give a full description of the individual's role and day to day leadership (up to 500 words)
- Provide examples of where the individual has promoted the highest standards of quality care and service (up to 250 words)
- Explain what positive effect the individual has had on the residents and staff within the setting since being in their role (up to 250 words)
- 30 word biography of the nominee

**Supporting evidence**

- Include a recent summary of the most recent inspection reports for all settings (e.g. 5 Outstanding, 4 Good)
- Provide 1-5 testimonials from staff, residents and relatives
- Provide details of training, qualification or accreditations the individual has received

**Care Activities Co-ordinator/Facilitator**

This award will be made to a person within a care home or day care service who has made an exceptional contribution to the quality of life, health and happiness of all the people they support through the activities they provide.

**Criteria**

- Give a full description of the activities or lifestyle opportunities the individual has implemented, developed or maintained since being in their role (up to 500 words)
- Explain how the individual works in a person-centred way, including how they inspire and encourage participation, motivation and understanding in residents (up to 250 words)
- Demonstrate what positive effect the individual has had on the service since being in their role and why they should win this award (up to 250 words)
- 30 word biography of nominee

**Supporting evidence**

- Include the most recent inspection report for the home or service
- Supply 1-5 photographs of activities
- Provide 1-5 testimonials from staff, residents/attendees and relatives
- Provide details of training, qualification or accreditations the individual has received (if applicable)

**Care Housekeeper**

Running the housekeeping services of a care home is vital for the well-being of residents and staff. This award will be made to an outstanding housekeeper who can demonstrate the passion and commitment needed to make a real difference.

**Criteria**

- Give a full description of the individual's role and day to day duties and why they should win this award (up to 500 words)
- Explain how the individual demonstrates a high level of dedication and innovation alongside a person-centred approach to provide the highest quality of service and environment for residents and staff (up to 250 words)
- Provide examples showing where the individual has been a proactive and helpful member of the team, contributing ideas and making the home an enjoyable place to be (up to 250 words)
- 30 word biography of nominee

**Supporting evidence**

- Include the most recent inspection report for the home or homes the individual is responsible for
- Provide 1-5 testimonials from staff, residents and relatives
- Provide details of training, qualification or accreditations the individual has received (if applicable)

**Care Chef**

This award will be made to a chef in a long term care setting who shows exceptional ability in providing well-balanced, nutritious and delicious food.

**Criteria**

- Outline the reasons why the nominee shows exceptional ability in providing well-balanced, nutritious and delicious food that takes into account individual needs of the residents (up to 500 words)
- 30 biography of the nominee

**Supporting evidence**

- Provide a copy of a monthly menu served within the last 3 months
- Provide a copy of the three-course menu (taken from the monthly menu) that the nominee will cook at the 'Cook Off' if chosen to be a finalist
- Provide the cost per resident of the 'Cook Off' menu



**Care Home of the Year**

This award will be made to a care home with 15 or more residents which can demonstrate exceptional quality care across all the services it offers.

**Criteria**

- Give a full description of the care home including how residents and staff live and work together successfully and how the home is part of the local community (up to 500 words)
- Give a brief description of the sort of activities the residents take part in and how they are designed to promote well-being and social interaction (up to 250 words)
- Explain how the care home is homelike for the residents and how the residents actively participate in this (up to 250 words)
- Describe how the care home provides exceptional care and support to people enabling them to live fulfilled and meaningful lives with a focus on maintaining skills and independence and contact with the local community (up to 250 words)
- 30 word profile of care home

**Supporting evidence**

- Include the most recent inspection report
- Supply 1-5 photographs
- Provide 1-5 testimonials from staff, residents and relatives
- Provide details of any recognition or accreditation from any recognised bodies (if applicable)

**The Dignity & Respect Care Home of the Year**

This award will be made to an exceptional care home which can convincingly demonstrate that it has put dignity and respect for its residents and staff at the very heart of all it does, and that this emphasis has resulted in tangible benefits for residents, relatives and staff alike.

**Criteria**

- Give a full description of how the care home provides an environment for residents where they are treated with dignity and respect (up to 500 words)
- Explain how you support the people who live in your home to make choices about the way they live and the support they receive (for example: independence, lifestyle opportunities, cultural and religious beliefs, privacy, eating and nutritional care, pain management, personal hygiene) (up to 250 words)
- 30 word profile of the home being nominated

**Supporting evidence**

- Include the most recent inspection report
- Supply 1-5 photographs
- Provide 1-5 testimonials from staff, residents and relatives
- Provide details of any recognition or accreditation from any recognised bodies (if applicable)

**Care Newcomer**

**NEW AWARD FOR 2020**

This award will be made to a person working in care, who is new to the sector over the past 18 months, and who is already delivering the very best standard of care. The judges will be looking for an individual who excels in their personal and team roles, and exhibits enthusiasm, professionalism, confidence and a shining commitment to their on-going career development.

**Criteria**

- Give a full description of the nominee's role and responsibilities (up to 250 words)
- Explain what positive effect the individual has had on the residents and staff within their workplace since being in their role (up to 250 words)
- 30 word biography of the nominee

**Supporting evidence**

- Provide 1-5 testimonials from residents, relatives of residents and colleagues
- Provide details of training, qualification or accreditations the individual has received

**Care Champion**

This award will go to an exceptional person, whether they are a member of staff, a relative, resident or a volunteer who has gone above and beyond and made a real difference. It could be a charitable achievement or making life better for residents and relatives, or simply someone who has done great things but may not have had the recognition they deserve.

**Criteria**

- Please explain why this person is so important, and why they are a worthy winner of this award (up to 500 words)
- 30 word biography of nominee

**Supporting evidence**

- Provide 1-5 testimonials from staff, relatives or residents

**Outstanding Care in a Crisis**

**NEW AWARD FOR 2020**

This award will be made to a care home that has demonstrated an outstanding level of care and compassion to their residents during the Covid-19 pandemic.

**Criteria**

- Give a full description of how the care home responded to Covid-19 pandemic, including (up to 500 words):
  - how exceptional care and support was given to residents, relatives and staff
  - how the home continued to promote well-being and social interaction in unprecedented circumstances
- 30 word profile of care home

**Supporting evidence**

- Provide 1-5 testimonials from staff, residents and relatives
- Provide details of any recognition or accreditation from any recognised bodies (if applicable)

**Care Leadership**

This award will be made to an outstanding individual, in any care setting, small or large, whose leadership has resulted in an exceptional outcome for clients, team members and the organisation they work for.

**Criteria**

- Give a full description of the individual's role and responsibilities and why they should win this award (up to 500 words)
- Show examples of where the individual has demonstrated (up to 250 words)
  - leadership skills and the ability to support, develop and motivate staff
  - confidence working with relatives and promoting positive inclusive relationships
  - promoting well-being by monitoring the re-evaluation of care needs in partnership with the resident, their key-workers and relatives
- Explain what positive effect the individual has had on people using their service and staff members (up to 250 words)
- 30 word biography of nominee

**Supporting evidence**

- Include the most recent inspection report for the service for which the individual is a care leader
- Provide 1-5 testimonials from staff, residents and relatives
- Provide details of training, qualification or accreditations the individual has received

**Care Home Group**

This award will go to an outstanding care group with more than three care homes which is able to evidence exceptional client care combined with excellent staff development and impressive financial results.

**Criteria**

- Give a full description of the care home group including the settings, residents and members of staff (up to 250 words)
- Describe how the care home group provides exceptional care and support to residents enabling them to live fulfilled and meaningful lives with a focus on maintaining skills and independence (up to 250 words)
- Describe the corporate identity, values and focus, the group's strengths/USP, training systems and approaches as well as the group's success in delivering high quality care and plans for the future (up to 250 words)
- Summarise the group's financial performance over the last five years (up to 100 words)

**Supporting evidence**

- Include a recent summary of the most recent inspection reports for all settings (e.g. 5 Outstanding, 4 Good)
- Supply 1-5 photographs showing some of the Groups settings
- Provide 1-5 testimonials from staff, residents and relatives
- Provide details of any recognition or accreditation from any recognised bodies (if applicable)



**FOR ALL ENTRIES**  
 Please submit **ALL** the requested criteria and supporting evidence (any entries which do not submit the requirements will be disregarded)

**Lifetime Achievement in Care**  
 This award will be made to an exceptional person who has committed a significant portion of their life to working in a care home, or in social care, in the community or in sheltered housing, and has made a substantial difference to the quality of life of the people they have worked with.

- Criteria**
- Describe and provide evidence of how the individual's dedication and commitment throughout their care career has impacted the people they have supported (up to 500 words)
  - Evidence how the individual has influenced or inspired those they have worked with (up to 250 words)
  - 30 word biography of nominee

- Supporting evidence**
- Provide 1-5 testimonials from residents, relatives of residents and colleagues
  - Provide details of training, qualification or accreditations the individual has received

**Care Personality**  
 An independent panel will select 5 finalists who they feel have made a big contribution to the care home sector within the past 12 months. The people chosen will be contacted before the awards ceremony and notified of the finalist position. This award does not require an entry from individuals, however if you would like to nominate someone for the panel to consider please do so along with 500 words to support your nomination.



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27 November 2020  
London

### HOW TO ENTER

- Choose the category you wish to enter
- If you choose more than one category, a separate entry form must be completed for each separate entry
- Read the judging criteria provided carefully
- Complete and supply ALL of the required information, criteria and supporting evidence
- Enter online at [careinfo.org/awards](http://careinfo.org/awards)
- Alternatively, complete this form and email to: [events@investorpublishing.co.uk](mailto:events@investorpublishing.co.uk), remembering to attach all your supporting documents
- Please make sure that the name of the nominee and the award category is included on all separate attachments and supporting information
- If you wish to enter by post please contact the events team on [events@investorpublishing.co.uk](mailto:events@investorpublishing.co.uk) for the postal address.

### RULES

- The competition is open to all staff working in long-term care and hospital settings
- Entries are treated in the strictest confidence
- Finalists will be required to attend the Judging Day in London in October 2020 – date TBC
- The Care Chef Judging will take place separately in October 2020 – date TBC
- Entries will not be returned
- One copy of the submission is required
- Use one entry form per entry, photocopies are acceptable
- Employees of the Caring Times and their families are not entitled to enter
- Entries will be judged by a panel of eminent and impartial adjudicators appointed by Caring Times
- The winners will be announced at the National Care Awards Gala Night on 27 November 2020
- There will be four or five finalists in each category
- Award winners and finalists may state in advertising or other promotional material that they are or have been winners or finalists. The year that the Award was won must be included in the same typeface and size as the statement of the Award

### CHECKLIST (please tick)

- This entry form completed by you
- Required judging criteria
- Required supporting evidence
- Full contact details for the nominee and nominator

**All entries must be received by  
FRIDAY 17 JULY 2020**

For sponsorship opportunities contact [caroline.bowern@investorpublishing.co.uk](mailto:caroline.bowern@investorpublishing.co.uk)

### CATEGORY (please tick)

- Carer
- Care Registered Nurse
- Care Team
- Care Home Manager
- Dementia Care Manager
- Care Operations / Area Manager
- Care Activities Co-ordinator / Facilitator
- Care Housekeeper
- Care Chef
- Care Home of the Year
- The Dignity & Respect Care Home of the Year
- Care Newcomer
- Care Champion
- Outstanding Care in a Crisis
- Care Leadership
- Care Home Group
- Lifetime Achievement in Care
- Care Personality

### DETAILS

Name of person being nominated \_\_\_\_\_

Job title \_\_\_\_\_

Organisation \_\_\_\_\_

Website address \_\_\_\_\_

Organisation address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_

Email address \_\_\_\_\_

Name of person making nomination \_\_\_\_\_

Nominator contact number \_\_\_\_\_

Who should we contact if successful? (please tick)

- Nominator
- Nominee

### SUBMIT

Enter online: [careinfo.org/awards](http://careinfo.org/awards)  
Email to: [events@investorpublishing.co.uk](mailto:events@investorpublishing.co.uk)

### ANY QUESTIONS?

Contact The Events Team:  
[events@investorpublishing.co.uk](mailto:events@investorpublishing.co.uk)  
or 0207 720 2109

**Enter online at [careinfo.org/awards](http://careinfo.org/awards)**

Best of luck from everyone at Caring Times